

# MUNICIPAL Update

October 7, 2024

## UPCOMING EVENTS

**October 9**

MuniCast - E2: Municipal Administration Specialty with Saskatchewan Polytechnic

**October 9**

Provincial Election Forum

**October 16**

Webinar - Building Resilient Municipalities: Change Management Post-Election

See all [upcoming events](#).



**SUMA Virtual Forum**  
10.09.24  
10:00-11:30 a.m.



**Provincial Election Forum**

Open to members only, SUMA will be hosting a virtual provincial election forum with representatives from the Saskatchewan Party and the New Democratic Party. Join us on **October 9** from **10:00 a.m. - 11:30 a.m.** to hear more about how each party's platform supports urban municipalities. Moderated by President Randy Goulden, the majority of this session will be question and answer.

[Register here.](#)

## ADVOCACY UPDATE

### Help Expand the Reach of SUMA's 2024 Election Messaging

With the 2024 Provincial Election just around the corner, SUMA has been sharing resources from our election campaign to help municipalities and their residents make an informed decision at the polls. **Help us spread our message by sharing the posts we make on social media** ([X](#), [Facebook](#), [Instagram](#), and [LinkedIn](#)).

You can also find information election campaign and the various official party platforms on the [2024 election hub](#). You'll find details on topics such as municipal revenues, municipal responsibilities, and provincial downloading -- all issues SUMA is concerned with in this election.

Last week SUMA published a media release specifically about municipal revenue streams and what future governments can do to address the inequity that communities across Saskatchewan feels. The release was picked up and shared by Municipal World. You can read the release [here](#).

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## Meeting with Western Canadian Municipal Associations

Last week, leaders representing the municipal associations from Western Canada's three prairie provinces met virtually to discuss issues important to municipalities in the west. After the meeting, a press release was issued, which you can read [here](#). SUMA believes that municipal issues receive attention when our voices are stronger and in unison. We were glad to meet with our sister organizations and hear their concerns.

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## 2025 Resolutions Policy

Convention resolutions are one way SUMA members can get their issues to the forefront of our advocacy efforts, and it's never too early to start thinking of the resolutions you might submit. Now is a good time to review the guidelines in the 2025 Resolutions Policy. You can access the document [here](#).

As is our policy, **only those resolutions that are absolutely critical and could not possibly have been included in the Convention package will be brought forward after the deadline**, and only then with justification for why it is both urgent and emergent. Any other late resolutions will be considered by the SUMA Board after Convention.

To learn about past resolutions visit our website [here](#).

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## Meeting with Ministers

On Thursday, SUMA executive met with the Ministers of Health, Mental Health and Addictions, Seniors and Rural and Remote Health, and Social Services to talk about healthcare, homelessness, and our cornerstone advocacy issue, mental health and addictions. SUMA raised concerns about **barriers people face when accessing healthcare and addictions services**, including transportation and access to technology.

We also discussed recovery orientated system of care. SUMA highlighted the **need for services that meet unique needs for all people** – high-cost treatment beds are welcome, however, not everyone is at the point of being ready for treatment; there must be measures in place to keep people alive until they are. SUMA highlighted that **treatment is the highest cost of the continuum, and that there needs to be a focus on prevention and evidence-based harm reduction measures**.

We also continued our ongoing discussion around the **shortcomings of the SIS and SAID program**, which includes inadequate rates and changes to policy that have led to increased homelessness.

Lastly, the SUMA executive raised concerns around local levels in health care, primarily in small urban areas, such as **emergency service bypass and lengthy wait times for ambulance services**.

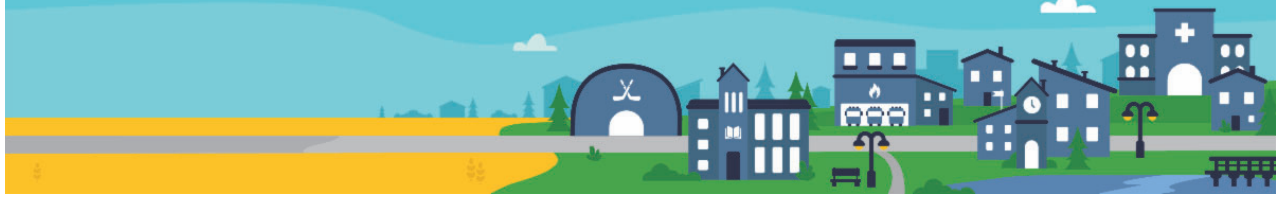
We thank Ministers Makowksy, Hindley and McLeod for their time.

**We are URBAN.**



Our cities, towns, villages, resort villages, and northern municipalities are urban hubs bringing people together.

# We are URBAN.



Thank you to everyone who shared photos throughout our campaign.

You can still **continue to highlight your community** and **be part of the We are URBAN. campaign!** **Share your photos and videos** highlighting your municipality. Don't forget to include the description, location, and name of your municipality.

Also, if you are out and about and notice one of our billboards proudly declaring **We are URBAN.** across Saskatchewan, please send us a photo. **We need your help** to collect a picture for each location. Keep an eye out for billboards of these communities:

Follow us on **Instagram** at **@suma.connect**, and use the hashtag **#WeareURBAN** to share. You can also share directly with **memoryKPR** by using the QR code provided.

**Let's celebrate our communities and all that they do! We are URBAN.**



**Learn more about We are URBAN.**

## CAPACITY BUILDING OPPORTUNITIES

### MLDP: Registration for fall modules is now open!

Fall 2024 Modules are now open for registration. Mayors, reeves, councillors, elected officials, administrators, and municipal staff who want to strengthen leadership in their local government are encouraged to register.



Municipal Leadership Development Program

**This program is especially beneficial for newly elected municipal officials.**

Modules Include:

- Municipal Leaders' Roles and Responsibilities**  
December 5 - *Virtual, hosted by SARM*
- January 21 - *City of Prince Albert, hosted by SUMA*
- January 23 - *City of Moose Jaw, hosted by SUMA*

**Human Resources in the Municipal Workplace**  
October 30 - *Town of Oxbow*

## Strategic Communications for Municipalities

November 27 - *Town of Herbert*

## Municipal Economic Development Fundamentals

December 10 - *Virtual*

## Strategic and Financial Planning for Municipalities

December 16 and 17 - *Virtual*

## Community and Land Use Planning

Offered virtually through Southeast College.

For more information, please visit the MLDP [website](#) or direct questions to the MLDP Administrator, Christina Berry, at [cberry@sarm.ca](mailto:cberry@sarm.ca).



### Municipal Administration Specialty with Saskatchewan Polytechnic

On October 9, tune in to MuniCast for episode 2 of season 7, ***Municipal Administration Specialty with Saskatchewan Polytechnic***. In this episode, we discuss the new municipal administration specialty for the business diploma program with Saskatchewan Polytechnic's School of Business. Graduates with the new specialty will be trained to successfully manage the day-to-day operations of a municipality as a municipal administrator, clerk or city manager. In this conversation learn more about the program, and which courses may be valuable to elected officials.

This specialty has been developed in partnership with SUMA, SARM, UMAAS, CAMA, and the Saskatchewan Ministry of Government Relations.

[Listen to MuniCast here.](#)



## Candidate School Recordings now available!

Recordings of SUMA's Candidate School are now available on our website. Candidate school is an opportunity for potential municipal election candidates to learn about being an elected official. We encourage you to share this resource with municipal election candidates in your community.

Access the recordings here.



Lunch n Learn Webinar

SUMA | 10.16.24  
12:00-1:00 p.m.

**Building Resilient Municipalities:  
Change Management Post-Election**

Sponsored by  
SUMAssure

Navigating the complexities of a municipal environment post-election can be challenging. This webinar *Building Resilient Municipalities: Change Management Post-Election* is specifically designed for municipalities who expect changes following the municipal elections.

Join us on **Wednesday October 16** at **12:00 p.m.** as we explore practical strategies and tools to effectively manage change within your work environment. You will gain insights on how to foster resilience, maintain productivity, and ensure a smooth transition during this period of transformation. Our expert presenters from People First HR will provide valuable guidance to help you and your team adapt to new leadership dynamics and evolving operational demands. Don't miss this opportunity to empower your municipality with the skills needed to thrive amidst change.

#### Learning Objectives:

- Understand the principles and best practices of effective change management.
- Develop strategies to build resilience and adaptability among municipal teams during leadership transitions.
- Identify key factors that contribute to smooth and effective transitions in municipal environments.
- Explore methods for managing the dynamics of new leadership in the municipal sector.

### Webinar Recordings Available on SUMA's Member Portal

All webinar recordings are available on the **SUMA member portal** at [suma.org/member-login](https://suma.org/member-login).

If you missed any webinars that you would like to revisit or share with other staff or elected officials in your municipality, they can be accessed on the member portal. Each municipality has one shared login for the member portal that can be distributed to all staff and members of council.

If you are unsure of your login information, please contact [communications2@suma.org](mailto:communications2@suma.org) for assistance.

Register here!

SUMA's webinar program is sponsored by:



SUMA webinars are free for all SUMA members to attend. Non-members can attend for \$45 plus GST.

## SUMA Service Awards

Annually, the Board of Directors recognizes individuals who have demonstrated a commitment to outstanding service in the municipal field. SUMA is proud to honour individuals for their outstanding contributions to the development and prosperity of our communities and urban governments in Saskatchewan.



The [Meritorious Service Award](#) is granted to municipal employees in Saskatchewan urban municipalities who have served 20 years or more of employment. It recognizes their career success, dedication, and involvement in their local community.

The [Honorary Service Award](#) recognizes elected officials in Saskatchewan urban municipalities who have served 20 or more years on municipal council. It recognizes their long-term dedication to, and involvement in, their local communities.

Nominations will remain open until 12:01 a.m. on **January 5, 2025**.

A promotional banner for the 2025 SUMA Convention and Tradeshow. The left side features the SUMA logo in large, bold letters, with 'CONVENTION AND TRADESHOW' underneath. Below the logo, it says '2025 CALL FOR SUBMISSIONS' and 'deadline OCTOBER 17, 2024'. At the bottom left, it lists the location: 'TCU Place - Saskatoon, Saskatchewan' and the dates 'APRIL 13- 16'. The right side of the banner shows a photograph of three people sitting on a stage for a panel discussion. There are Canadian and Saskatchewan flags in the background.

## Call for Submissions - Education sessions at the 2025 SUMA Convention and Tradeshow

SUMA is inviting proposals for education sessions during the **2025 SUMA Convention and Tradeshow** in Saskatoon, Saskatchewan April 13 to 16. **This call is open from September 17 to October 17, 2024.** Being a presenter is an outstanding way to share your knowledge and expertise with Saskatchewan's urban municipalities. **We encourage municipalities with established best practices or partnerships to consider submitting a presentation proposal.** SUMA is looking for innovative and engaging presentations that will captivate the audience.

[Learn more here.](#)

## OTHER UPDATES

**Municipal Election Supplies from SUMA**

SUMA began offering election supplies and ballot printing during the 1997 election year. Members can take advantage of our bulk purchasing savings and friendly customer service when preparing for their municipal elections/byelections.

### Member Advantages

- Substantial cost savings, based on bulk purchasing of supplies and bulk processing of ballots.
- Supplies shipped using the most cost effective method for each individual municipality (usually within 3-5 business days of order receipt).
- When the order is received by the SUMA office within **15 business days prior to the advance poll date**, guaranteed processing of ballot orders to meet the limited turn-around time between close of nominations, advance poll, and election dates. Orders received less than 15 business days prior to the advance poll date cannot be guaranteed.
- Members will be invoiced directly from SUMA.

### Election Supplies and Ballot Order Forms

- **SUMA Members only:** [Election supplies and ballots](#) (PDF document)
- **SARM Members only:** [Election supplies](#) (PDF document)

### Contact Information

Please scan and email forms to [suma@suma.org](mailto:suma@suma.org)

### Handy References & Links

- Electoral Forms - Print Your Own: Visit the [Publications Saskatchewan](#) to download and print your own Election Forms.
- Can't find what you're looking for? Forms may also be found at [the King's Printer](#).
- [The Local Government Election Act, 2015](#)
- [The Local Government Election Regulations, 2015](#)
- [Election Procedures for Municipalities](#)

## Municipal Administrator's Corner – Election Resources

2024 is a general election year for all municipalities in Saskatchewan. **Cities, towns, and villages will hold their general elections on November 13. Northern municipalities have the option to choose from the second last Wednesday in September, the last Wednesday in September, or the first Wednesday in October.**

To learn about amendments to [The Local Government Election Act, 2015](#) and [The Local Government Election Regulations, 2015](#), please check out the document [Information Bulletin: Amendments to The Local Government Election Act, 2015](#).

The Advisory Services and Municipal Relations branch has also updated several resources to assist election officials in carrying out their municipal election. [The Election-Byelection Scheduling Tool](#) is a great resource to map out the municipal election process and become familiar with the legislated dates and publishing requirements. [The Local Government Election Guide](#) for Saskatchewan municipalities has also been updated and is available to help municipal election officials understand the municipal election process and perform their duties.

For additional questions regarding municipal election legislation or these resources, please contact the Advisory Services and Municipal Relations branch at **306-787-2680** or by email at [muninfo@gov.sk.ca](mailto:muninfo@gov.sk.ca).

## Election Resources for Citizens Running for Council

The Ministry of Government Relations, in consultation with the municipal associations (Saskatchewan Association of Rural Municipalities, Saskatchewan Urban Municipalities Association, Urban Municipal Administrators Association of Saskatchewan and Rural Municipal Administrators' Association), developed the following **resources geared toward citizens who are thinking about running for municipal council**:

- [Guide – Consider Running for Municipal Council](#) – A citizen's guide for candidacy in municipal elections.

- [Videos](#) – Four pre-recorded videos that break down the guide content into shorter video clips by topic.
- [Poster](#) – A poster that contains a QR code that the public can use to go to saskatchewan.ca where the new resources are located.

As an administrator, you're encouraged to communicate the availability of these resources to the public by:

- Displaying the poster in the municipal office and/or public spaces frequented by your citizens.
- Printing copies of the poster and/or guide to have available in the office.
- Including the poster on the municipality's website.
- Including information in upcoming mailouts of the municipality.

## Rail Safety: Operation Life Saver Canada

**Operation Lifesaver is a not for profit organization that is dedicated to preventing collisions and other incidents around railway property**, trains and especially railway crossings. They believe in achieving this goal by promoting public awareness and public education.

Whether you are on foot, in a car, or riding a bike or recreational vehicle, staying safe around railway tracks and property is all about knowing the rules. You can **learn more about Operation Lifesaver and rules around railways [here](#)**.

If you would like more information about Rail Safety Week please do not hesitate to contact Peter Dubrowolski at [olprairielead@gmail.com](mailto:olprairielead@gmail.com).

## Equal Voice Saskatchewan Chapter - Save the Date!

Join the [Equal Voice Saskatchewan Chapter](#) (EV SK Chapter) as they celebrate the courageous women who are running for public office in 2024.

The free reception is in Regina, SK, on the evening of Monday, November 25, 2024, **during Canadian Western Agribition (CWA)**. This event aims to recognize and thank all the women who took the step to stand for elected office, whether for a school board, municipal or rural municipal position, or a seat in the provincial legislature.

Many elections are taking place throughout the province this summer and fall. While the outcomes in many cases are still unknown, Equal Voice wants to ensure they recognize every woman who has stepped forward and put their name on a ballot!

Mark your calendars to celebrate these remarkable individuals and their supporters. [RSVP today](#) to receive further details as the event approaches.

## Amendments to Municipal Acts and Regulations

This spring, with the passing of Bill 153, the following three acts were amended:

- The Cities Act
- The Municipalities Act
- The Northern Municipalities Act, 2010

The amendments improved key areas related to assessment appeals, conducting electronic meetings and improved existing processes to ensure consistency across all three acts. Additional changes were made to the regulations for each Act and were passed through Orders in Council 365/2024, 366/2024 and 367/2024 on July 11, 2024.

To view a summary of the legislative changes, download the information bulletins below:

- Information Bulletin: [Amendments to The Cities Act and Regulations \(Bill 153\)](#)
- Information Bulletin: [Amendments to The Municipalities Act and Regulations \(Bill 153\)](#)
- Information Bulletin: [Amendments to The Northern Municipalities Act, 2010 and Regulations \(Bill 153\)](#)

When legislative changes occur, it is important to ensure you are viewing the most recent



## CLASSIFIEDS AND GRANTS



### Classifieds

#### Positions Available:

- Town of Wynyard: *Landfill Operator* (Oct 10)
- Town of Grenfell: *Director of Recreation, Culture and Promotion* (Oct 9)
- District of Katepwa: *Public Works Foreman* (Oct 18)
- RM of Montrose: *Municipal Administrator* (Oct 22)
- Town of Carrot River: *Administrator Temporary Position* (Oct 24)
- Regina's Warehouse District: *Executive Director* (October 31)
- Village of Mankota: *Foreman and Water Works Operator* (Nov 19)
- Town of Hepburn: *Chief Administrative Officer* (Nov 29)

Have a position to fill or an item to sell? [Submit your ad](#) on our website.

Find the latest listings by visiting the [classifieds](#) section of our website, under the Programs and Services tab.



### Grants

#### Upcoming Deadlines:

- Office of the *Provincial Interlocutor: First Nations and Métis Community Engagement Project Fund* (Year-round)
- CMHC: *Seed Funding* (Year-round)
- CMHC: *Affordable Rental Innovation Fund* (Year-round)

For a full listing of grants, check the [Grants](#) section of our website under the Resources tab.