



## **Municipal Leaders' Roles and Responsibilities**

*A Module of the Municipal Leadership Development Program*

**March 2, 2021 - Virtual**

**4:30 – 4:35 p.m.**

**Opening Remarks**

**4:35 – 5:05 p.m.**

**The Council-Administration Dynamic**

*Monica Merkowsky, Town of Lumsden (CAO)*

*Bryan Matheson, Town of Lumsden (Mayor)*

The council-administration relationship is essential for the success of your municipal government.

Understanding the difference between council's roles as policy makers and the role of administration, goes a long way to making this relationship work.

**5:05 – 5:50 p.m.**

**Urban Councils and Council Meetings**

*Tobi Duck, Government Relations*

You're sitting at the council table. Now what? Learn about the importance of open and transparent government, conflict of interest, code of ethics, decision making, and council procedures in this presentation. This section will also discuss council's responsibility in the time of COVID-19. A question and answer will follow the presentation.

**5:50 – 6:15 p.m.**

**BREAK**

**6:15 – 6:45 p.m.**

**The Ombudsman's Role in Reviewing Complaints About Municipalities**

*Mary McFadyen, Ombudsman Saskatchewan*

What does the Ombudsman do and what would happen if someone made a complaint to her office? Receive a brief overview of the Ombudsman's role, the kinds of complaints she handles, and the complaints process.

**6:45 – 7:15 p.m.**

## **Municipal Law**

***Bukola Afolabi, Municipalities of Saskatchewan***

Understanding key elements of law that impacts your municipal government is an important step in getting comfortable as a new member of council. This section will include a discussion on liability, conflict of interest, and other relevant legal issues.

**7:15 – 7:45 p.m.**

## **How Municipalities of Saskatchewan and UMAAS Can Help**

***Sean McKenzie, Municipalities of Saskatchewan***

***Chris Costley, UMAAS***

This section will involve a brief discussion on the roles that Municipalities of Saskatchewan and the Urban Municipal Administrators Association of Saskatchewan (UMAAS) play, and how these two associations can help you to be more effective in leading your municipal government.

**8:00 p.m.**

## **ADJOURNMENT**