

MUNICIPAL Update

June 17, 2024

UPCOMING EVENTS

June 19

Webinar- Managing Waste:
Funding and Stewardship

June 25

Webinar- Creative Options for
Municipalities Without a
SARCAN Depot

June 26

MuniCast - S6:E5 Serving
Members: Membership, funding,
and supplies

June 27

Webinar: Fostering Respectful
Municipal Workplaces

August 14

Candidate School -
Northern Municipalities

August 16

SUMA Golf Tournament hosted
by the Town of Maple Creek

See all [upcoming events](#).



Practical Partnerships - out now!

Listen to episode four, *Practical Partnerships with SUMAssure, GBI, and Kinetic GPO*, out now!

This episode features a conversation with leaders from services SUMA members have access to. In this conversation with Tania Wendling, CEO of SUMAssure, Scott Meger, Manager of Group Benefits Insurance (GBI) Amanda Reid, Administrator for GBI, and Sandra Lisi, National Director Business Development, Canada with Kinetic GPO, led by SUMA CEO Jean-Marc Nadeau, learn more about the **role of each of these organizations, the benefits they can provide to members and affiliate members, and how you can get involved.**

MuniCast is available on most podcast platforms including, Spotify, Apple Podcasts, Amazon music, and YouTube.

Listen to Municast!

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ADVOCACY UPDATE

Building Partnerships

From **June 6-9** SUMA President Randy Goulden and CEO Jean-Marc Nadeau attended the annual Federation of Canadian Municipalities (FCM) Convention in Calgary, Alberta. **During the event, SUMA was recognized for our work to support municipalities through an Award of Excellence, International Programs.**

SUMA also signed a green economy partnership agreement with Eco-West Canada, a subsidiary of the Association of Manitoba Bilingual Municipalities (AMBM). AMBM President Ivan Normandeau and SUMA President Randy Goulden were present for the signing. This formal agreement will **help SUMA create the Municipal Eco-Action Centre**, and help support our member municipalities on sustainable green infrastructure projects. You can **read more about the agreement and signing [here](#).**

After the FCM convention, **President Randy Goulden was also interviewed on Chris Brown's Municipal Affairs podcast about the new partnership with Eco-West Canada** and how it will help foster a sustainable economy across Saskatchewan. You can **listen to the interview [here](#).**



New Affordable Housing in Saskatoon

The **Saskatchewan Government recently announced the construction of new affordable housing units in Saskatoon for low income individuals.** The new, one-storey fourplex will be owned by the Saskatchewan Housing Corporation (SHC) and will provide affordable housing to four individuals renting through the Saskatoon Housing Authority. The federal government's National Housing Strategy (NHS) - Saskatchewan Priorities Initiative is providing \$1.1 million in funding for the project. Construction is expected to be complete in spring 2025.

SUMA is pleased to see this development as we've been **advocating for affordable housing** in our municipalities for some time. There is a **critical need for it across the province as it directly impacts the homelessness and mental health and addictions crisis** we are currently seeing.

A project such as this **takes cooperation and effort from all levels of government**. We hope to continue our work with both the federal and provincial governments to further increase the amount of affordable housing across Saskatchewan and alleviate the stress our communities feel.

Read more about the affordable housing project in Saskatoon [here](#). Learn more about the NHS Affordable Housing Funds initiative [here](#).

Government Relations Proposes Opening Municipal Acts

The Ministry of Government Relations is proposing to open the three municipal Acts for amendments in the 2025-26 legislative session. The legislation concerning municipal governance —*The Cities Act, The Municipalities Act, and The Northern Municipalities Act, 2010* — is periodically reviewed and amended to respond to changing policy needs and stakeholder concerns. These three Acts will be reviewed concurrently for the greatest possible alignment and consistency; however, **any suggested amendments are encouraged, whether they are common to all three or specific to one particular Act.**

SUMA will have issues that we've collected and considered through our resolutions which we will bring forth. However, **we encourage our members to take part in the process and respond to the review.** View the consultation timeline graphic [here](#). To take part in the process and **make suggestions for amendments please contact advocacydir@suma.org.**

CAPACITY BUILDING OPPORTUNITIES

A graphic for 'SUMA CANDIDATE SCHOOL'. It features the SUMA logo on the left, followed by the text 'CANDIDATE SCHOOL' in large blue letters. Below this, it says 'Learn about being an elected official in this virtual session for potential municipal election candidates.' The graphic includes two silhouettes of people at podiums and a central icon of a ballot box with a checkmark and an 'X'. At the bottom, a dark blue banner contains the text: 'Check www.suma.org/events/candidate-school for more information and to register.'

Candidate School - Northern Municipalities

Candidate school is an **opportunity for potential municipal election candidates to learn about being an elected official.**

SUMA is seeking your support in promoting this workshop to citizens of your municipality. We have provided [text for you to use on a variety of platforms](#), a [web graphic](#) to be used online, and a [printable poster](#).

If there are individuals in your municipality who have expressed an interest in municipal politics and running for council, **we encourage you to share these resources with them.**

SUMA is offering a free virtual session on August 14, from 11:30 a.m. to 1:00 p.m., to all northern municipality residents interested in learning more about being on municipal council.

During the first part of the session, Municipal Governance 101: Northern Municipalities, learn:

- How democracy works
- The roles and responsibilities of council
- Navigating conflicts of interest
- Challenges unique to northern municipalities

The session will also include a virtual “Northern Municipal Hall” where you can ask your municipal governance questions. Register [here](#).

Please share the invitation publicly using the promotional poster and invitation to residents linked on [the event page](#), and share our social media posts about the event on your municipalities social media channels.

[Learn More Here](#)

Candidate School - Resort Villages

The resort villages session recording is now available to watch on [SUMA's website](#) and [YouTube channel](#). Review what you learned and share the video or website link on your social media for those who might be interested!

Municipal elections for resort villages take place on **July 27** and nomination papers must be received by the municipality **June 22**. Contact the municipality that you are running for election in for more information.

[Watch the session recording here](#)



The banner features a dark blue header with a laptop icon and the word "Webinar" on the left. On the right, the SUMA logo is displayed next to the date "06.19.24" and time "10:00-11:00 a.m.". Below the header is a photograph of a large pile of waste. A semi-transparent grey box with the text "Managing Waste: Funding and Stewardship" is overlaid on the image. In the bottom right corner, it says "Sponsored by SUMAssure" with the SUMAssure logo.

On **Wednesday June 19** at **10:00 a.m.** join us for the webinar **Managing Waste: Funding and Stewardship**.

Presented by the Ministry of Environment speakers will provide information on the **Impacted Sites Fund, waste stewardship and recycling programs, and solid waste management**. Hear how the Impacted Site Fund provides **financial support to municipal governments to clean up abandoned, environmentally impacted sites** and what information your municipality needs to apply. Presenters will also discuss the progress that has been made since the Solid Waste Management Strategy was released in early 2020, how municipalities have been engaging with this strategy, and how they can continue to be an active participant in waste reduction.

Building on SUMA's latest webinar with Multi-Material Stewardship Western (MMSW), the conversation will continue regarding **Extended Producer Responsibility and how it affects municipalities**. The ministry will also provide information on management of inert waste, landfill construction, groundwater monitoring, transfer station code chapter, and compost facility requirements.

Sponsored by SUMAssure, this webinar is free to all SUMA members. There is a fee of \$45 +GST for non-members to attend.

Register Now!



Webinar

SUMA

06.25.24
2:00-3:00 p.m.

Creative Options for Municipalities Without a SARCAN Depot

Sponsored by

SUMAssure

Interested in bringing a SARCAN depot to your municipality? While not every community is large enough to have a SARCAN depot, there are ways that smaller communities can enhance their environmental sustainability by opening a Community Refund Centre.

Join us on **Tuesday June 25 at 2:00 p.m.** for the webinar ***Creative Options for Municipalities Without a SARCAN Depot*** to learn how to work with SARCAN Recycling to open up a Community Refund Centre!

Come prepared to **share your feedback through interactive polls and opportunities to brainstorm with your peers to generate ideas to help smaller communities partner with SARCAN.** Presenters will also discuss case studies from successful Community Refund Centres. Information presented in this webinar will be most relevant to **Villages, Resort Villages, Northern Municipalities, and First Nations** however representatives from municipalities of all sizes are welcome to attend.

Register Now!



Webinar

SUMA

06.27.24
12:00-1:00 p.m.

Fostering Respectful Municipal Workplaces

Sponsored by

SUMAssure

Join us for a **training session dedicated to fostering respectful workplaces within our municipalities.** Each of us plays a role in creating respectful workplaces and we have the ability to influence our work environments through our interactions with others.

This session is designed to equip council members, employees, and leaders with the knowledge and tools necessary to create a thriving workplace culture. People First HR Services will be facilitating a webinar on Respectful Workplaces.

By attending this session, you'll gain valuable insights, including:

- Understanding what a respectful workplace is
- Recognizing the characteristics of a respectful workplace
- Exploring why a respectful workplace is important

- Identifying steps workplaces can take to be pro-active in creating a positive workplace culture
- Risks of not dealing with respectful workplace issues

Together we can build municipalities and workplaces based on a foundation of respect, integrity, and professionalism. Join us in learning about our shared responsibility to ensure our workplaces are places where everyone feels valued and respected.

Register Now!

SUMA's webinar programs are sponsored by SUMAssure.

All SUMA webinars are free for SUMA members to attend. Non members can attend for \$45 + GST.



Not able to attend live?

Don't worry! All webinar recordings are available on **SUMA's member portal**, accessible at suma.org/member-login. If you have questions you would like answered during the session, please enter them in the "Questions and Comments" box on the registration form or email them to education@suma.org.

OTHER UPDATES

Community Rink Affordability Grant

The Government of Saskatchewan's **Community Rink Affordability Grant program** saw **another successful year, granting 585 communities across the province with funding in 2023-24 year**. This grant helps our member municipalities support, build, and maintain rinks across the province, which are often the heart of communities. This is the sort of collaborative effort that helps keeps our communities strong. You can **read about this year's funding and recipients [here](#)**.

Municipal Administrator's Corner – Elections Resources

2024 is a general election year for all municipalities in Saskatchewan. **Cities, towns, villages, and northern municipalities will hold their general elections on November 13**. Election day for **resort villages is July 27**. (Northern municipalities may move their election date earlier by decision of council).

To learn about amendments to **[The Local Government Election Act, 2015](#)** and **[The Local Government Election Regulations, 2015](#)**, please check out the document **[Information Bulletin: Amendments to The Local Government Election Act, 2015](#)**.

The Advisory Services and Municipal Relations branch has also updated several resources to assist election officials in carrying out their municipal election. **[The Election-Byelection Scheduling Tool](#)** is a great resource to map out the municipal election process and become familiar with the legislated dates and publishing requirements. **[The Local Government Election Guide](#)** for Saskatchewan municipalities has also been updated and is available to help municipal election officials understand the municipal election process and perform their duties.

For additional questions regarding municipal election legislation or these resources, please contact the Advisory Services and Municipal Relations branch at **306-787-2680** or by email at muninfo@gov.sk.ca.

2024 Municipal Election Information from SUMA

SUMA began offering election supplies and ballot printing during the 1997 election year. Members can take advantage of our bulk purchasing savings and friendly customer service when preparing for their municipal elections/byelections.

Member Advantages

- Substantial cost savings, based on bulk purchasing of supplies and bulk processing of ballots.
- Supplies shipped using the most cost effective method for each individual municipality (usually within 3-5 business days of order receipt).
- When the order is received by the SUMA office within **15 business days prior to the advance poll date**, guaranteed processing of ballot orders to meet the limited turn-around time between close of nominations, advance poll, and election dates. Orders received less than 15 business days prior to the advance poll date cannot be guaranteed.
- Members will be invoiced directly from SUMA.

Election Supplies and Ballot Order Forms

- [Election supplies](#) (PDF document)
- [Ballots](#) *SUMA MEMBERS ONLY* (PDF document)
- **SARM Members only:** [Election supplies](#) (PDF document)

Contact Information

Please scan and email forms to suma@suma.org

Handy References & Links

- Electoral Forms - Print Your Own: Visit the [Publications Saskatchewan](#) to download and print your own Election Forms.
- Can't find what you're looking for? Forms may also be found at [the King's Printer](#).
- [The Local Government Election Act, 2015](#)
- [The Local Government Election Regulations, 2015](#)
- [Election Procedures for Municipalities](#)

Submission of 2023 Financial Statements – Extension of Time

2023 financial statements are due to the Ministry of Government Relations by **July 1**. (**September 1** if a city).

If your municipality anticipates it will need more time to submit its 2023 financial statement, your council may pass an [extension of time bylaw for financial statements](#).

That bylaw:

- Must be passed within **30 days after the time fixed** according to provincially legislated deadline has expired – no later than **July 31** (**October 1** if a city).
- It may extend the time specified by provincial legislation by **no more than 90 days** – no later than **September 29** (**November 30** if a city).

A **certified copy of the bylaw, the reason for submitting a late financial statement, and the expected date the financial statement** will be submitted to the ministry and should be emailed to financialstatements@gov.sk.ca. That email address can also be used to ask for more information.

The submission of financial statements to the ministry is required by provincial legislation and used as a **qualifying factor for funding**, including the Municipal Revenue Sharing and the Canada Community-Building Fund programs.

Become Involved in Creating Regulated Child Care Centres

The Ministry of Education, Early Years Branch, invites you to **participate in a live one-hour webinar on Municipal Involvement in Regulated Child Care**.

The webinar is intended for municipalities to learn about regulated child care in Saskatchewan and gain an understanding of the role municipalities can play.

To accommodate schedules and support your participation, the live webinar will be delivered twice:

- Thursday, July 18 at 1:30 p.m.
- Thursday, August 15 at 9 a.m.

Please register online by visiting [Municipal Involvement in Regulated Child Care](#) prior to July 15. There is no cost to participate.

Participation capacity will be limited to 25 participants per session. A meeting link will be sent upon registration.

To learn more about how your municipality can support child care development, visit [Start a Regulated Child Care Centre](#).

Ditch is not the Dump: Let's Keep our Land Clean and Safe

To help raise public awareness, the Ministry of Environment launched an educational campaign to reduce the number of illegal dump sites in the province, focusing on northern areas that experience a disproportionate amount of illegal dumping.

This summer, encourage your community residents to:

- Dispose responsibly
- Use designated waste disposal sites and recycling facilities. See the province's list of [waste recycling programs](#) for the products your community will most likely start collecting. For additional recycling options, visit the [Saskatchewan Waste Reduction Council's website](#).
- Don't burn waste
- Burning plastic releases chemicals into the air we all breathe, causing long-term health problems.
- Spread the word
- Educate others about the impact of illegal dumping on our environment. Display the [illegal dumping prevention poster](#) from [saskatchewan.ca](#) in high-traffic spots in your community.

We are all stewards of the land and have a responsibility to protect it.

Visit saskatchewan.ca/illegal-dumping for more information.

Clean Up Abandoned Impacted Sites through the Impacted Sites Fund

Is there an abandoned impacted site (such as a former gas station or laundromat) in your community? [Apply to the provincial government's Impacted Sites Fund](#) for funding towards assessment and clean up!

The Impacted Sites Fund is designed to **address contaminated areas that have been left abandoned and pose a risk to the environment**. The fund is available to municipalities to assess and remediate impacted sites acquired through tax arrears.

With this funding, you can contribute to a cleaner environment, enhance public safety and create economic and social development opportunities in your community. Read about the [Town of Shaunavon](#) – the first successful applicant for funding. In the summer of 2023, the town received an additional \$35,174 to fully characterize the impacts at the site.

Learn more about the fund [here](#).

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The team at United Rentals is quite experienced and can help guide you with any project at hand.

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For additional information please contact Jason Korinetz, Territory Manager at 306-203-6993 or jkorinetz@ur.com.



Get up to \$100,000 back for energy efficient activities with SaskPower's Commercial Energy Optimization Program.

SaskPower is currently offering the Commercial Energy Optimization Program (CEOP) to all commercial customers in Saskatchewan. The program is designed to help customers take on energy efficiency activities with FREE consulting services to help determine energy-saving opportunities, guide project development and identify financial options.

For more information on the program's different services and how to apply for the program, please visit [Commercial Energy Optimization Program \(saskpower.com\)](http://CommercialEnergyOptimizationProgram.saskpower.com)

CLASSIFIEDS AND GRANTS



Classifieds

Positions Available:

- Village of Meath Park: *Certified Water Treatment Plant Operator & Public Works Employee* (June 17)
- RM of Dufferin #190: Full-time Administrative Assistant (June 24)



Grants

Upcoming Deadlines:

- *Infrastructure Canada Disaster Mitigation and Adaptation Fund* (July 19)
- *Family Violence and Prevention Program* (July 19)

- Town of Tisdale: *Chief Administrative Officer* (June 26)
- Town of Grenfell: *Chief Administrative Officer* (June 28)
- Town of Macklin: *CAO* (July 15)
- Town of Battleford: *Accounting and Utility Clerk* (July 16)

Have a position to fill or an item to sell? [Submit your ad](#) on our website.

Find the latest listings by visiting the [classifieds](#) section of our website, under the Programs and Services tab.

- Saskatchewan Legion: *Veteran Service Club Grant* (August 31)

For a full listing of grants, check the [Grants](#) section of our website under the Resources tab.

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