

## URBAN Update

January 13, 2020



### Don't Miss the SUMA Webinar: Promoting Construction of Safe, Healthy, Habitable Buildings

Changes are coming to Saskatchewan's *Uniform Building and Accessibility Standards Act*. In the first SUMA webinar of 2020, gain an understanding of municipal obligations and responsibilities when it comes to building standards and learn about some of the proposed changes to the act.

On **January 21** from **10:00 a.m. - 11:00 a.m.**, join Marvin Meickel, Assistant Chief Building Official with the Building Standards and Licensing Branch, for the SUMA webinar, *Promoting Construction of Safe, Healthy, Habitable Buildings*, to hear tips on how to manage your municipal infrastructure. Do you know your obligations?

This webinar, sponsored by SUMAssure, is **free to all SUMA members**.

**Register today!**



### Community and Land Use Planning Module Now Online!

The Municipal Leadership and Development Program (MLDP) Community and Land Use Planning module is now available online through Southeast College.

This module covers a variety of topics including: the roles and responsibilities of council, administration, and the public; the creation, adoption, and amendment process for Official Community Plans and Zoning Bylaws; the subdivision process; servicing agreements; the development permit process; the development appeal board process; enforcing bylaws; the building permit process as well as regional planning.

To register for this module, visit the [Southeast College website](#) or call 1-866-999-7372.

For more information on MLDP, visit [www.mldp.ca](http://www.mldp.ca). And don't forget, four MLDP courses are being offered the Saturday before the 2020 SUMA Convention in Regina!



## Mosquito Control Survey

The Ministry of Health is conducting a review of the province's West Nile Virus program. As part of this review, the ministry is surveying municipalities on their mosquito control methods. All municipalities are asked to fill out a short survey to indicate if

control methods are used and provide program details, including products used and application times.

**Take the Mosquito Control Survey before January 24**

If your municipality has additional historical data on your mosquito control methods, or if you have any questions, please contact [Alanna.senecal@health.gov.sk.ca](mailto:Alanna.senecal@health.gov.sk.ca) or 306-787-2750.

**Municipal Revenue Sharing Eligibility Requirements**

**Declaration Process**

**November 15**  
Receive Declaration of Eligibility via email

Review and answer all questions

Pass a council resolution (confirming Declaration of Eligibility)

Review notices and exclusions

Administrative steps for early completion

**January 15**  
Submit the Declaration

**Eligibility Requirements**

- #1 - AUDITED FINANCIAL STATEMENT
- #2 - WATERWORKS REPORTING (if applicable)
- #3 - EDUCATION PROPERTY TAX - IN GOOD STANDING\*
- #4 - COUNCIL PROCEDURES BYLAW
- #5 - EMPLOYEE CODE OF CONDUCT
- #6 - PUBLIC DISCLOSURE STATEMENTS\*\*

**Results of the Declaration - Beginning 2021**

If the municipality is in full compliance with all tax Eligibility Requirements, Thank you! You will receive your Revenue Sharing grant.

If the municipality does not meet one or more Eligibility Requirements or does not complete the Declaration, There may be a disruption to the Revenue Sharing grant payments. Work to become compliant on all requirements.

\* In Good Standing is defined as: Education Property Tax (EPT) returns are filed up to the current date and any EPT collections have been paid in full or a satisfactory payment arrangement, if available, has been agreed upon with the Ministry of Finance. Municipalities will either remit EPT collections to the Ministry of Finance or a separate school division (depending on how the EPT mill rates have been set in their municipality. The municipality should consider all EPT arrangements.)

\*\* Public Disclosure Statements requirement includes both the submission of the Public Disclosure Statement 30 days following an election and annual update.

saskatchewan.ca

## Municipal Revenue Sharing Declaration Deadline this Wednesday

Don't forget that the deadline to complete your municipality's test Declaration of Eligibility for Municipal Revenue Sharing is this **Wednesday, January 15**.

Though this is a test period for the Municipal Revenue Sharing Grant Declaration of Eligibility, all municipalities are encouraged to participate to ensure the declaration is easy to use and functional for all municipalities. The test also provides each municipality with an opportunity to confirm they meet each of the eligibility requirements.

If your municipality did not receive the declaration email, you are encouraged to check your spam folder. Can't find your municipality's declaration email or have questions? Email [GRCompliance@gov.sk.ca](mailto:GRCompliance@gov.sk.ca) or call 306-787-2680.

# Convention 2020

**SUMA**

**BUILDING SUSTAINABLE HOMETOWNS**

**115th Annual SUMA Convention**  
February 2-5, 2020 Regina, Saskatchewan

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**2020 SUMA Convention**

## Time is Running Out to Register for Convention 2020

Convention 2020 is less than a month away. If you're planning to attend, be sure to register before the **registration system closes on January 20**. SUMA will accept late registrations after this date, but there will be a \$50 administration fee charged per delegate.

Dear Member,

On behalf of the SUMA Board of Directors, I would like to encourage you and your council to attend the 115th Annual SUMA Convention, taking place in Regina from Sunday, February 2 to Wednesday, February 5, 2020 at the Queensbury Convention Centre and the International Trade Centre.

Register now so you can take in your choice of education and breakout sessions, network, influence SUMA's advocacy efforts, and so much more. Learn more about the [value of Convention](#).

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### SUMA Convention App Now Available

Find everything you need to know about Convention 2020 in the SUMA Convention app. Information on Convention 2020, from the schedule to speaker information, is now available at your fingertips. Keep up with resolutions live from the floor, ask your question in an education session from the comfort of your seat, or compete for one of five great prizes by playing the in-app game.

Information on the app is being updated as it becomes available.

If you haven't already, download the SUMA Convention app for free from your mobile's app store or experience the online version [here](#).

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### Prepare for Resolutions

Prepare for the resolutions session at Convention 2020 by reviewing the [resolutions package](#) which includes the process for the session at Convention. The process allows us to make the most of our time on the Convention floor.

If you've attended Convention before, you'll see a change to this year's resolutions session. SUMA will no longer require the sponsoring community to second their resolution. Anyone may now speak for or against a resolution.

The resolutions package is available under Resolutions on the Convention 2020 page of our website. You can also find the resolutions on the SUMA Convention app.

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### Shuttle Schedules

[Shuttle schedules](#) are now available on the [Convention 2020 page](#) of our website. If you are booked into a hotel where shuttle service is provided, look for the SUMA signs in your hotel lobby for the shuttle stop location and approximate departure times. You can also take the schedule with you by downloading the SUMA Convention app. Just click the bus icon and select your hotel to see pick up and drop off times. There will also be a listing in the Queensbury Convention Centre Lobby for end-of-day departures.



### Early-Bird Draw Winner

A big thank you to all delegates who registered before the December 17, 2019 early-bird deadline. All those delegates were entered into a draw to win a complimentary Convention registration.

Congratulations to Ashten Hiebert from the Town of Waldheim!

## Advocacy Update

### Community Safety Officer Program

Looking to promote safety and enhance bylaw compliance in your hometown? Has your municipality



considered a Community Safety Officer (CSO)?

CSOs are municipal employees who carry out high priority, low risk enforcement of bylaws and select provincial statutes. A CSO can provide a uniformed presence in your hometown, liaise with schools and community groups, and target enforcement of municipal bylaws and traffic laws.

Check out the [fact sheet](#) and [frequently asked questions](#) to learn more about the program.

## Events



### Upcoming Events

**SUMA Webinar: Promoting Construction of Safe, Healthy, Habitable Buildings**  
January 21

**Pre-Convention MLDP Modules**  
February 1

**Convention 2020: Building Sustainable Hometowns**  
February 2-5

**Southeast College - Confined Space**  
February 3

**Southeast College - Time Management and Organizational Skills**  
February 4

**Southeast College - Ground Disturbance for Supervisors and Workers**  
February 4

## Classifieds and Grants



### Classifieds

#### Positions Available:

- Town of Whitewood: *Water Treatment Plant Operator/ Wastewater Operator* (February 9)

Have a position to fill or an item to sell? [Submit your ad](#) on our website.

Find the latest listings by visiting the



### Grants

#### Upcoming Deadlines:

- Community Initiatives Fund *Community Grant Program - Summer Grant* (February 1)
- SaskCulture *Community Cultural Engagement and Planning Grant* (February 18)

[SUMA Classifieds](#) section of our website, under the Programs and Services tab.

- *SGI Provincial Traffic Safety Fund Grant Program* (March 30)

For a full listing of grants, check the [Grants](#) section of our website under the Resources tab.

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**Thank you for reading this week's Urban Update. We welcome your comments.**

[Join Our Mailing List](#)

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