



Municipal Management Essentials

FOREMAN TRAINING

February 5 – 7, 2018

Regina, Saskatchewan



February 5

8:00 a.m. – 12:00 p.m. or
12:00 p.m. – 5:00 p.m.

Fall Arrest with Rescue Planning

OCB CEU 0.4

This half day course covers the OH & S Act and Regulations required to meet fall arrest requirements.

The course also covers care and maintenance of full body harnesses and anchor points. Practical training included. Certificates will be provided to those participants who successfully complete the course.

Tuition c/w materials \$150.00

Queensbury Centre

1700 Elphinstone Street
Meeting Room 4

February 6 & 7

8:30 a.m. – 4:30 p.m.

Municipal Management Essentials - Being a Safety Leader

OCB CEU 1.3

This course provides an overview of safety legislative requirements, as well as how to build a safety program to ensure a safe workplace environment. Learn about safety, health, and environmental issues. As well as identify hazards and precautions; practice good housekeeping; establish standards; and monitor and evaluate your safety program.

Tuition: \$425.00

Sandman Hotel & Suites

1800 Victoria Avenue East
Room: Studio 1

February 6 & 7

8:30 a.m. – 4:30 p.m.

Municipal Management Essentials - Supervisory Skills

OCB CEU 1.3

For the supervisor or those about to take on a supervisory role. It explores the mindset change that is required to supervise a team, and how a supervisor's responsibilities differ from those of the front-line worker. Traits of successful supervisors are examined along with skills such as managing, not micro-managing; problem-solving; organizing the workload successfully; holding team members accountable, even if they are former peers; communicating clearly; and giving effective feedback.

Tuition: \$425.00

Sandman Hotel & Suites

1800 Victoria Avenue East
Room: Studio 2

**Be sure to visit the SUMA tradeshow
FREE of charge.**

Evraz Place: International Trade Center

**Monday, February 5
8:00 a.m. – 3:30 p.m.**

**Tuesday, February 6
7:45 a.m. – 1:00 p.m.**



**Register early as there is
limited seating.**

**Southeast College Registrations
1-866-999-7372**