



# SUMA Summer School Agenda

University of Regina, Regina

August 12-14, 2018

## Sunday, August 12, 2018

4:00 p.m. – 5:00 p.m.	<b>Check-in and Registration</b>
5:30 p.m.- 8:30 p.m.	<p><b>Welcome Dinner and Special Guest</b></p> <p>Following dinner, former journalist and current mayor Bob Maloney will host Humboldt Mayor Rob Muench as he speaks about his experiences following the tragedy on April 6, 2018.</p> <p><u>Special Guests:</u>            President Gordon Barnhart, SUMA            Mayor Bob Maloney, City of Yorkton            Mayor Rob Muench, City of Humboldt</p>

## Monday, August 13, 2018

7:30 a.m. – 8:15 a.m.	<b>Breakfast</b>
8:30 a.m. – 9:30 a.m.	<p><b>Leadership and Governance Session - “10 Years, 10 Lessons”</b></p> <p>Hear Malcolm Eaton share a collection of experiences from his 10 years as mayor of Humboldt. Expect the good, the bad, and the ugly, along with some tips and tricks for mayors and councilors.</p> <p><u>Facilitator:</u>            Malcolm Eaton, Former Mayor – City of Humboldt</p>
9:30 a.m. – 10:15 a.m.	<p><b>The Council-Administration Dynamic</b></p> <p>The council-administration relationship is essential for the success of your urban government. Understanding the difference between council’s role as policy makers and the role of your administration, goes a long way to making this relationship work.</p> <p><u>Facilitators:</u>            Bob Maloney, Mayor – City of Yorkton            Lonnie Kaal, City Manager – City of Yorkton</p>
10:15 a.m. – 10:30 a.m.	<p><b>Stretch Break</b></p> <p>Vending and drink machines nearby</p>
10:30 a.m. – 11:30 a.m.	<p><b>Handling Complaints the Right Way</b></p> <p>Establishing good complaint-handling processes is fundamental to accountable governance. The Ombudsman will speak on how to handle complaints in a fair, transparent way.</p> <p><u>Facilitator:</u>            Ombudsman Mary McFadyen – Ombudsman Saskatchewan</p>
11:30 p.m. – 12:30 p.m.	<p><b>Open Forum on Council Operations</b></p> <p>Come prepared with your queries on things such as council operation, legislation, and human resources. Members will have an opportunity to ask questions of legal experts, experienced administration, and municipal advisors.</p> <p><u>Panel:</u>            Byron Werry, City Solicitor – City of Regina            Diana Burton, City Manager – City of Meadow Lake            Colleen Christopherson – Acting Managing Advisory Services - Government Relations            Malcolm Eaton, Former Mayor – City of Humboldt</p>
12:30 p.m. – 1:30 p.m.	<b>Lunch</b>

1:30 p.m. – 2:50 p.m.	<p><b>Public Relations/Media Training 101</b> Can you make the most out of every conversation with a reporter, regardless of the subject matter? This session, led by a certified media trainer with a background in journalism and municipal government, will help you make your interviews win-win scenarios.</p> <p><u>Facilitator:</u> Mary-Lynn Charlton, President and CEO Dan Gold, Director of Digital Strategy Martin Charlton Communications</p>	<p><b>Asset Management</b> As an elected official, what is your role in asset management? Learn the key concepts of infrastructure asset management including the development of an asset management policy, asset management strategy, and asset management plans.</p> <p><u>Facilitator:</u> Nicole Allen M.Sc., P.Eng. Founding Partner and Director of Asset Management ATANA Management Inc.</p>
2:50 p.m. – 3:00 p.m.	<p><b>Stretch Break</b> Vending and drink machines nearby</p>	
3:00 p.m. – 4:30 p.m.	<p><b>Public Relations/Media Training 101</b> (continued)</p>	<p><b>Asset Management</b> (continued)</p>

**Tuesday, August 14, 2018**

7:30 a.m. – 8:15 a.m.	<p><b>Breakfast</b></p>	
8:30 a.m. – 9:30 a.m.	<p><b>Excellence in Regional Collaboration: The Kindersley Municipal Bylaw Court</b> On November 16, 2017 in Kindersley, a municipal bylaw court was held for the first time. The court, which hears matters from 43 participating municipalities, is the first of its kind in Saskatchewan. Hear how the court came to be and how it serves the interests of the region.</p> <p><u>Facilitator:</u> Troy Baril, Partner - Miller Thomson LLP</p>	
9:30 a.m. – 10:30 a.m.	<p><b>Calming Conflicts and Resolving Disputes</b> While lively discussions are a cornerstone of democracy, disputes that linger after a meeting is over can get in the way of governance. Learn tips for calming conflicts and tools for resolving disputes, so you can stay focused on moving your hometown forward.</p> <p><u>Facilitators:</u> Amanda Wilcox, Mediator – Dispute Resolutions Office, Ministry of Justice Anna Robinson, Manager, Strategic Initiatives – Ministry of Government Relations</p>	
10:30 a.m. – 10:45 a.m.	<p><b>Stretch Break</b> Vending and drink machines nearby</p>	
10:45a.m. – 11:45 a.m.	<p><b>CAO Performance Evaluation Toolkit: A Three-Step Process</b> Learn how to use the Canadian Association of Municipal Administrators tool kit on CAO evaluation. The kit is designed to be a flexible system for the CAO and Council.</p> <p><u>Facilitator:</u> Jean-Marc Nadeau, CEO – SUMA</p>	
11:45 a.m. – 12:45 a.m.	<p><b>Lunch</b></p>	

<p>12:45 p.m. – 1:45 p.m.</p>	<p style="text-align: center;"><b>Women in Politics</b></p> <p style="text-align: center;">Diverse groups help make better decisions. This is particularly true when it comes to representing the interests of citizens at the local level. Three women experienced in local government will share how they got involved, how to get others involved, and the important role women play in municipal government.</p> <p style="text-align: center;"><u>Facilitator</u> Pat Jackson, Councillor – Town of Kipling</p> <p style="text-align: center;"><u>Panel:</u> Sheryl Spence, Mayor – City of Warman Randy Goulden, Councillor – City of Yorkton Dawn Luhning, Councillor – City of Moose Jaw</p>
<p>1:45 p.m. – 2:00 p.m.</p>	<p style="text-align: center;"><b>Stretch Break</b></p> <p style="text-align: center;">Vending and drink machines nearby</p>
<p>2:00 p.m. – 3:00 p.m.</p>	<p style="text-align: center;"><b>What’s in Your Tool Box?</b></p> <p style="text-align: center;">Join in this full-group discussion at the conclusion of the day to review lessons learned and the options available to help you and your council.</p> <p style="text-align: center;"><u>Facilitator:</u> Jean-Marc Nadeau, CEO – SUMA</p>

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