

PROGRAM OBJECTIVE

To increase access to beverage container recycling at indoor and outdoor public spaces throughout Saskatchewan communities.

BACKGROUND

Thanks to our customers across Saskatchewan, SARCAN Recycling is proud to help divert 82% of the beverage containers sold in Saskatchewan from landfills every year. While this is an impressive feat, it also means that 18% of beverage containers sold are not recycled and end up in landfills or are disposed of as litter.

Through our research, Saskatchewan residents have indicated that lack of immediate or convenient access to recycling receptacles outside of the home as being one of the major reasons why they would not recycle containers for beverages consumed outside of the home or workplace. Increasing our residents access to recycling containers will lead to more recycling and more waste diverted from landfill.

BENEFITS OF PUBLIC SPACE RECYCLING

- Increase the amount of waste that is diverted from landfill
- Increase the recycling rate for beverage containers
- Reduce litter
- Create a new option for local residents to recycle on the go
- Enhance the visual appeal of streetscapes and parks
- Reduce break-ins to civic waste containers

ELIGIBLE APPLICANTS

Grants will be available to communities located solely in Saskatchewan. Community means non-profit organizations including: municipalities (cities, towns, villages, hamlets, and resort villages); First Nations and Metis Settlements, Parks (National, Provincial, or Regional), and registered non-profit community groups and organizations.

FUNDING AVAILABLE

Grants will be provided in a 'matching funds' basis where the applicant must contribute an amount equal to or exceeding the grant requested, including only the purchase of recycling containers, freight costs, and the production of signage.

Funds will be matched to a maximum amount in accordance with the following groupings:

Municipalities, First Nations, and Metis Settlements (over 180,000 residents)	\$5,000
Municipalities, First Nations, and Metis Settlements (between 5,000 and 179,999 residents)	\$1,000
Municipalities, First Nations, and Metis Settlements (Less than 5,000 residents)	\$500
Parks (National, Provincial, or Regional)	\$500
Non-profit community groups and organizations	\$100

APPROVAL CONDITIONS

- Incomplete applications will not be considered.
- The recycling bins must be publicly available.
- Only public space recycling systems that separates beverage containers from waste and other recyclables will be eligible for funding. Recycling systems that feature co-mingled sorts (where beverage containers are combined with paper, cardboard, and other plastic/ metal/ glass containers) will not be considered.
- The application must include a clear and detailed plan showing the location of project placements and location of signage (if applicable).
- The application must include a maintenance plan to ensure project longevity to ensure the continuous use of public space recycling bins as well as the health and safety of the public.
- Approved applicants agree to provide access to SARCAN Recycling or representatives of SARCAN Recycling to all financial records or other documentation related to the project.
- All permits and contracts are the responsibility of the applicant.
- The project must begin after the recipient receives approval; any material purchased or work done prior to approval will not be reimbursed.
- The project must stand alone. It cannot be dependent on future funding from SARCAN for its completion.

- Funding is not available to pay for the installation of recycling containers.
- Funding is not available to pay for ongoing recycling service required to empty bins (either through the community or an external third party).
- Funding is not available for promotional activities related to public space recycling (excluding signage for bins).
- The information collected in support of this application is subject to the Freedom of Information and Protection of Privacy Act in Saskatchewan.
- Photos of the project must be forwarded to SARCAN Recycling that will be used at the discretion of SARCAN Recycling.
- The project must be completed by December 31st of the year in which the grant is received.

SELECTION CRITERIA

Included below are the highlights of the basic criteria used by the Committee when evaluating applications, however limited to:

- The accessibility of the project
- The volume of people serviced by the project
- The visibility of the project (including signage, opening events, media coverage)
- Innovative placement of the project

APPROVED PRODUCTS AND APPLICATIONS

Outdoor Applications:

- Permanent beverage container recycling bins
- Twinning existing waste containers with containers solely for beverage containers
- Retrofitting existing waste containers with bottle baskets
- Retrofitting existing waste containers with bottle trays
- Temporary sorting stations (for festivals or events)

Indoor Applications:

- Recycling sorting stations
 - Must allow for the separation and recycling of beverage containers
- Beverage container recycling bins
- Twinning waste containers with recycling bins solely for beverage containers

EXAMPLES OF PUBLIC SPACE RECYCLING



Downtown Bottle Baskets
City of Regina



River Landing Bottle Containers
City of Saskatoon



Bottle Trays (L) & Blue Bottle Containers (R)
City of Vancouver



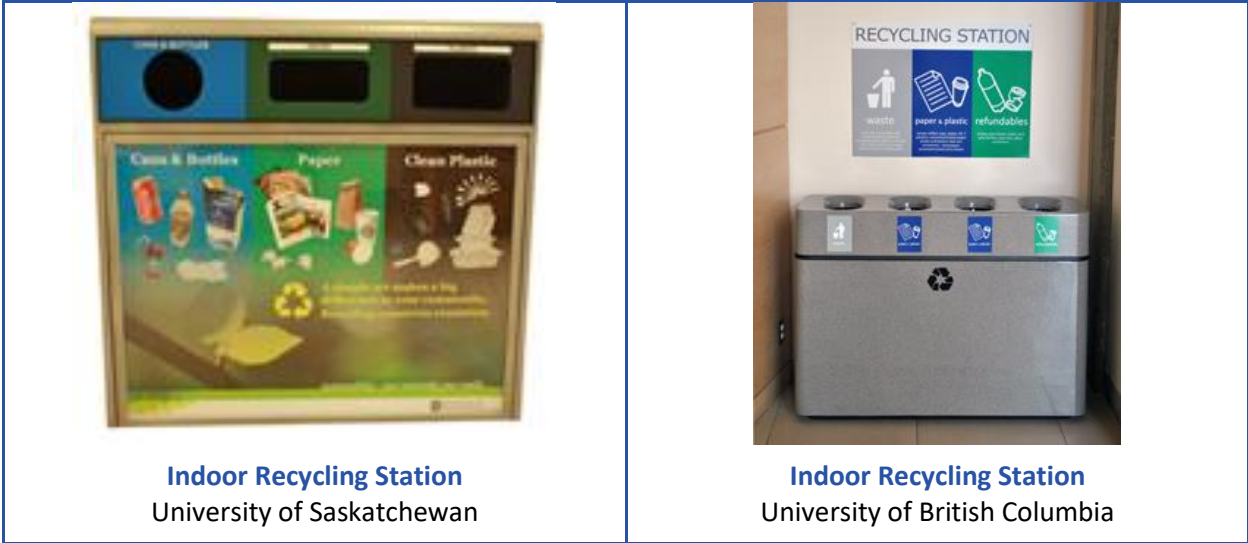
Outdoor Bottle Bins
City of Winnipeg



Temporary Festival & Event Recycling Station
City of Vancouver



Outdoor Bottle Bin (L) & Big Belly Compactor (R)
University of Saskatchewan



CONTACT US

If you have any questions about the Public Space Recycling Grant, or would like more information on SARCAN’s public space recycling initiatives, please contact Sean Homenick (shomenick@sarcn.sk.ca).

Please fill out the following application form completely. If more room is needed, you can complete the application on separate sheets and simply use this application as an outline.

APPLICANT INFORMATION	
Name of applicant	
Act Incorporated Under (if applicable)	
Incorporation Number (if applicable)	

APPLICANT ADDRESS INFORMATION	
Street	
City, Province	
Postal Code	
Mailing Address (if different)	

CONTACT INFORMATION	
Contact Name and Title/ Position	
E-mail Address	
Telephone Number	
Alternate Contact Name	
Telephone Number	

PROJECT INFORMATION OUTLINE

(PLEASE USE BELOW AS AN OUTLINE AND ATTACH AS A SUPPLEMENTARY PAGE)

Project Name	
Project Description	<p>Please detail the following points:</p> <ul style="list-style-type: none"> ● What is the intended outcome from this project? ● Why were the particular bins selected? ● What is the approximate number of people that will use the public space bins? ● Who would benefit from this project?
Safety	Detail the research that went into selecting the location and type of bins as they relate to the safety of the public and those servicing the bins.
Committee Members/ Organizations Involved	Attach a list of committee member/ organizations that are involved in the project, including names and contact information.
Project Scope	Attach a detailed listing of the location that bins are being installed.
Maintenance Plan	Attach a detailed maintenance plan to ensure project longevity and to ensure continued health and safety of the public accessing the project.

PROJECT TIMETABLE

Project Start Date	
Completion Date (please detail the installation schedule)	
Project Promotion	Detail how you plan to promote your project and give recognition to all the project sponsors, participants, etc. (i.e. opening event, media coverage).
Proposed date for payment of grant	

PROJECT EXPENSES (EXAMPLE OF ITEMS)	DESCRIPTION AND QUANTITY	AMOUNT (\$)
Capital Cost		
Freight Cost		
Signage Cost		
GST		
Other Additional Costs- specify		
TOTAL COST OF PROJECT		

REVENUE (LIST ALL SOURCES)	DESCRIPTION AND QUANTITY	AMOUNT (\$)
Cash		
Grants- specify all grants and amounts received separately		
Other- specify		
TOTAL REVENUE		
Cost to Municipality or Organization		
Grant amount requested from SARCAN Recycling: <ul style="list-style-type: none"> ● Not to exceed maximum amounts as listed in SARCAN Recycling’s Public Space Recycling Grant- Program Outline. ● The applicant must have matching funds in place. 		
Note: Grant monies may only be used towards the purchase of public space recycling bins and freight.		

REVIEW CHECKLIST

Please review your application to ensure that you have completed all fields, as incomplete applications will not be accepted. Ensure that you have attached the following:

Copies of detailed quotes for purchase costs and freight	
Project Description	
Safety	
Committee Members/ Organizations Involved	
Project Scope	
Maintenance Plan	
Any additional documents or supplementary sheets	

All applicants agree to comply with all laws, bylaw regulations and requirements of any Federal, Provincial or Municipal authority, which apply to the applicant's project. SARCAN Recycling accepts no legal liability for the applicant's project.

AUTHORIZED SIGNATURE

(NOTE: THE APPLICATION MUST BE SIGNED BY A PERSON WITH LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE PROJECT)

Name (printed/ typed)	
Title	
Signature	

The deadline to submit an application is June 30, 2018 and all projects must be completed by December 31st, 2018.

E-mail completed applications to:

SARCAN Recycling
Attention: Sean Homenick
111 Cardinal Crescent
Saskatoon, SK
S7L 6H5
shomenick@sarcana.sk.ca